

## MONITORING PROGRAM COMMITTEE MEETING MINUTES

**Date:** Friday, January 19, 2024  
**Location:** Virtual

**Time:** 9:00 AM  
**Room:** N/A

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**MEMBERS PRESENT:** Randy Ferrance, D.C., M.D., Chairperson  
Beverley Bell, RN  
Eric Kramer, MD  
Jeni Rector, LM, CPM  
Jim Meyer, Citizen Member

**MEMBERS ABSENT:** Cindy Pruitt-Rhodes, LPC,NCC, CSOTP  
Jody Allen, BS, PharmD, FASHP  
Neeka Barrow, RN  
Omar Abubaker, DMD, PhD

**DHP STAFF PRESENT:** Christina Buisset, HPMP Program Manager

**VCU HPMP STAFF PRESENT:** Amy Ressler, VCU HPMP Administrative Director  
F. Gerry Moeller, M.D. CEO, VCU

**OTHERS PRESENT:** N/A

### CALL TO ORDER:

The meeting was called to order by Chairperson Ferrance at 9:08 a.m.

### DHP DIRECTOR'S OFFICE REPORT:

Christina Buisset, HPMP Program Manager, reported that general assembly has started, and the agency has 80 bills in session.

### APPROVAL OF MINUTES:

Motion was made to approve the minutes from the December 2023 meeting. Motion seconded and carried.

### DHP HPMP PROGRAM UPDATE:

Christina Buisset, HPMP Program Manager, reported that program is status quo since last meeting.

### VCU HPMP PROGRAM UPDATE:

Amy Ressler reported that program lost intake coordinator middle of December, and also are currently down 1 case manager, both positions expected to be posted by end of January 2024.

**NEW BUSINESS:**

The participant resignation process was discussed.

**CLOSED SESSION:**

Motion was made to convene a closed meeting pursuant to section 2.2-3711(A)(24) and 54.1-2517(D) of the Code of Virginia for the purpose of discussion to reach decisions in the matters of the below HPMP participants. Additionally, it was moved that DHP and VCU HPMP staff attend the closed meeting because their presence in the closed meeting is deemed necessary and their presence will aid the MPC in its deliberations. The motion was seconded and carried.

DISMISSALS	SUCCESSFUL COMPLETIONS
6137	5585
6180	5601
6198	5609
6200	5613
6201	5617
	5621
	5766

**RECONVENE:**

Motion was made to reconvene in open session, motion was seconded and carried. Motion was made to certify that the MPC heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried.

**NEXT MEETING:** Friday, March 15, 2024.

**ADJOURNMENT:** The meeting adjourned at 9:27 a.m. Motion made and seconded.

**RECORDED BY:**

*Christina C. Buisset*  
Christina C. Buisset

**APPROVED:**

March 15, 2024